



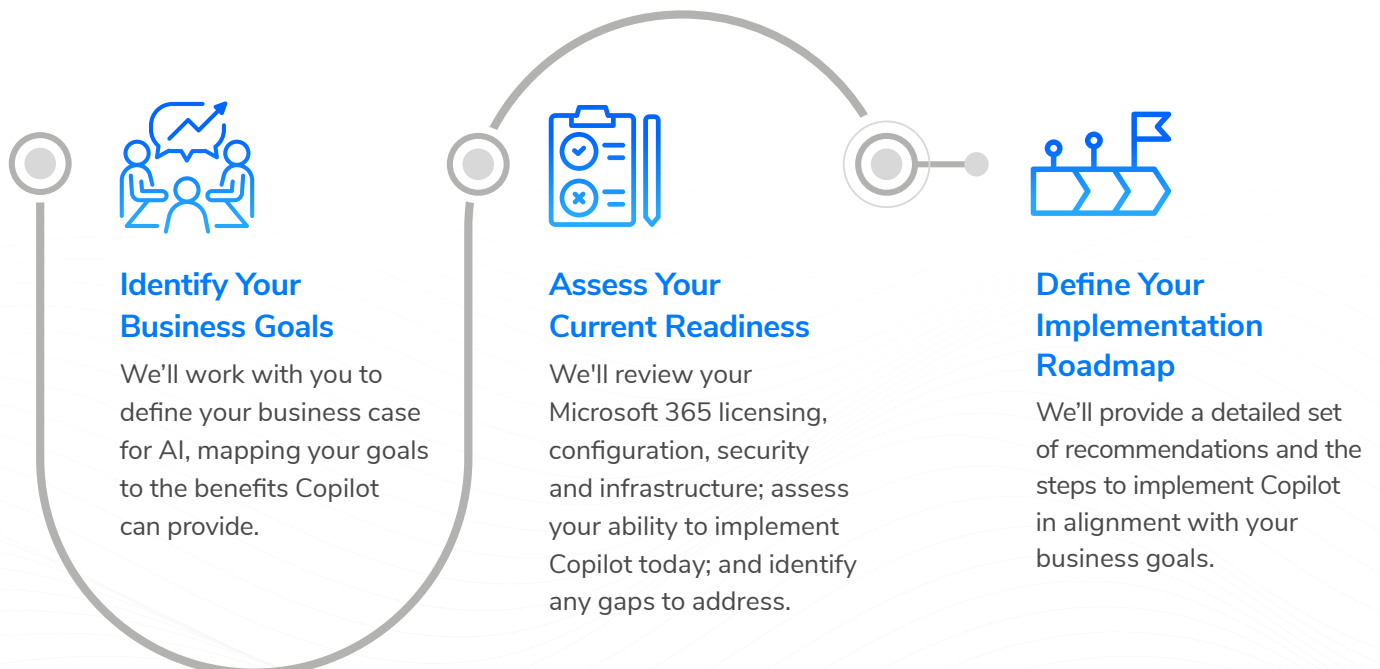
# Microsoft 365 Copilot

## READINESS ASSESSMENT

AI can revolutionize your productivity.  
We'll get you ready for it.

Microsoft 365 Copilot brings incredible opportunities to your organization. Better business intelligence. Streamlined processes. Improved data retrieval and analysis. But maximizing the benefits requires a well-prepared foundation. With a Microsoft 365 Copilot Readiness Assessment, we'll help you develop the most effective path forward to unlock the possibilities of AI for your organization.

### Our Process



# Your Copilot Assessment Includes:



## Baseline Configuration and Infrastructure Readiness Review

- Microsoft Licensing Review – Determine right-fit licensing for your goals.
- Entra ID/Active Directory Assessment to ensure proper data access, permissions and security.
- File Scan – Analyze the readiness of your documents and file system to integrate with Copilot.



## Workshop #1: AI Business Case

- Uncover your goals and establish your vision for AI implementation.
- Determine whether your data is ready to support your desired future state.
- Identify the right AI tools for your desired use cases.
- Define AI governance and policy needs, including ethical use cases.
- Develop change management and communications requirements.



## Workshop #2: Implementation Roadmap

- Customized recommendations and implementation steps
- Cost analysis and ROI expectations
- Capital-level estimates for supporting projects (e.g., Active Directory remediation, file migration, Microsoft Purview implementation)



## Deliverables

- Comprehensive Readiness Review Findings
- Business Case and ROI Expectations
- Implementation and Adoption Roadmap
- Communication and Change Management Plan
- AI Use Policy

Prepare your organization to harness the power of AI.

Contact us at [hbs.net](https://hbs.net) or email [inquiry@hbs.net](mailto:inquiry@hbs.net) to learn more.



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